



Terms of Reference

for

Wairarapa COVID-19 Recovery Joint Committee

Purpose

To prepare and implement a Wairarapa COVID-19 Recovery Plan and lead recovery in Wairarapa.

Specific responsibilities

1. Develop and adopt a COVID 19 Recovery Plan that addresses Wairarapa's social, economic, environmental and cultural recovery, in consultation with other relevant parties, including setting a vision for recovery.
2. Provide oversight of the implementation of the Plan and other recovery activities, working with other entities to ensure the recovery activities in Wairarapa are integrated and complimentary.
3. Ensure the right people and agencies are involved with the Wairarapa recovery effort.
4. Where appropriate gather and provide information and data to support recovery.
5. Seek advice from Councils and other bodies as appropriate.
6. Communicate recovery activities within Wairarapa, regionally and nationally.
7. Advocate to central government, any regional recovery entity and other agencies for resources and support for Wairarapa's recovery.
8. Advise the Councils on matters relating to Council services (including levels of service) where this will enhance consistency and support the Wairarapa recovery.
9. Develop measures to assess the progress of the recovery in Wairarapa.
10. Periodically review the membership and effectiveness of the Committee, and recommend any changes to these Terms of Reference back to the Councils as required.

Delegations

The committee has authority to:

1. prepare and adopt a Wairarapa COVID-19 Recovery Plan
2. advocate on behalf of Wairarapa for recovery resources and support for Wairarapa
3. liaise directly with any formal national or regional recovery entities on behalf of Wairarapa.

Membership

The Mayors of South Wairarapa, Carterton and Masterton District Councils

One other elected member of each of South Wairarapa, Carterton and Masterton District Councils.

Up to four Iwi representatives (one representative from each of the Iwi entities with mana whenua in Wairarapa: Rangitāne Tū Mai Rā Trust / Rangitāne o Wairarapa / Ngāti Kahungunu ki Wairarapa / Ngāti Kahungunu ki Wairarapa Tāmaki Nui-a-Rua Settlement Trust)

Chair and deputy chair

The Committee will appoint its own chair and deputy chair.

Quorum

Six members, with at least one from each Iwi and one from each of the territorial authorities.

Meeting frequency

Monthly, and as required.

Standing Orders

The Standing Orders of Masterton District Council will apply.

Administrative support

One council shall provide secretarial support for the Committee, rotated annually. Other resourcing for the work of the group shall be by agreement.